



FOUNDATION FOR PARTNERSHIP INITIATIVES IN THE NIGER DELTA

TERMS OF REFERENCE FOR THE ENGAGEMENT OF CONSULTANTS TO ESTABLISH PREVENT COUNCILS IN THE NIGER DELTA

Background

The Foundation for Partnership Initiatives in the Niger Delta (PIND) is a non-profit organization that promotes peace and equitable economic growth in Nigeria's Niger Delta region through multi-stakeholder partnerships. Our work is funded with the support of esteemed partners and collaborators, and we implement collaborative market-based, community-owned programs to mitigate conflicts and boost economic opportunities for local businesses. This ensures that economic progress occurs in a systemic, inclusive, and sustainable manner.

With an overarching goal of reducing conflict and poverty in the region, PIND has two main programs:

- **Economic development program** focused on generating opportunities for pro-poor market development and employment generation.
- **Peacebuilding program** that strengthens conflict resolution mechanisms for enabling integrated peace and economic growth.

Four key enablers support these programs:

- The enablers: PIND's program delivery is enabled by an integrated approach that encompasses capacity building, advocacy, communications, gender, and social inclusion.

PROJECT BACKGROUND

PIND's peacebuilding program is aimed at achieving the greater goal of regional and lasting peace in the Niger Delta; it hopes to achieve this through creating sustainable peace partnerships, encouraging collaboration and synergy amongst peace actors, providing support for economic development and strengthening indigenous structures for peace while also creating and building interface with larger state-level peace efforts.

To reduce conflict over the long term, the Foundation for Partnership Initiatives in the Niger Delta (PIND) launched the Partners for Peace (P4P) Network in 2013, with the intention of engaging and empowering local actors in peacebuilding and conflict mitigation. The P4P was designed to build capacity, social capital, and local ownership among key stakeholder groups in the Niger Delta through the facilitation of a platform by which men, women, and youth can work together to promote peace in their communities. In 2015, PIND established the Integrated Peace and Development Unit (IPDU) to implement peacebuilding programs to provide operational level support to the P4P and other organizations through: research, capacity building and applied learning aimed at early targeting and mitigation of potential drivers of conflict and instability. The IPDU was designed specifically to promote collaboration and synergy among the existing local, regional, and national efforts of peace actors in both public and private sectors to address conflict early warning and response.

Over the years, the IPDU and the P4P have amplified the efforts of local peace agents by facilitating locally owned interventions and peacebuilding networks, filling knowledge gaps that hitherto held back local peace agents from taking their efforts to scale, and by providing skills, information, platforms and resources for advocacy, conflict analysis and mitigation. This has also resulted in enhancing the capacity of peace actors in the public and private sectors to respond in a more coordinated and targeted manner to the rapidly changing conflict dynamics in the region.

Interestingly, some of these peace agents are traditional rulers from the region who apply their wealth of traditional institutional experiences in managing some of the communal and local conflicts. However, in spite of their best efforts in promoting peacebuilding and conflict mitigation, the risk of violent conflict arising from the interaction of various forces and actors in the region remains. This enduring risk may be indicative of deeper conflict drivers, including historical tensions and grievances, which could be addressed through deeper strategic engagement of traditional institutions at the local and State levels.

According to data, incessant lands/ boundaries disputes and other communal conflicts have resulted in the destructions of numerous lives and property in various States in the Niger Delta region. Akwa Ibom, Cross and Delta States have been identified as the hotspots. If existing tensions and grievances are not addressed appropriately, they could escalate into another cycle of violent conflicts that could derail the broader peacebuilding objectives of PIND and other stakeholders in the region. Therefore, the need for strategic engagement of notable traditional institutions to advice on what actions to take and with whom to engage to prevent, mitigate and resolve violent conflicts in the above three mentioned states. This informs the need for the establishment of **‘Prevent Councils’**.

The Prevent Council is based on the recognition of critical roles traditional rulers play in the maintenance of peace and security within their communities to their benefit and that of

Head Office- Abuja

25 Jimmy Carter Street, Off Mahmud Ribadu,
Off Shehu Shagari Way, Asokoro, Abuja, Nigeria
Phone: +234 (09)2910454

Economic Development Center- Port Harcourt

50 b/c Omerelu Street, GRA Phase 1
Port Harcourt, Rivers State, Nigeria
Phone: +234 (0) 817 2401 581

Economic Development Center- Warri

No. 1 PIND-EDC Drive, Egbokodo-Itsekiri,
Warri, Delta State, Nigeria
Phone: +234 (0) 810 8093 192

governments at all tiers. The role of traditional rulers as the custodian of culture which peace is integral component cannot be overemphasized. The institution of traditional leadership plays critical and proactive roles in promoting and sustaining social cohesion, peace and order as well as peaceful coexistence in societies. In this regard, traditional rulers play a vital role in peacebuilding at the grassroots level as part of the cultural heritage of the people. Although modern private and public entities recognize the role of traditional institutions in maintaining peace and security, the challenge has been in the process of engagement. There is a general believe in the tendency of the traditional rulers being too powerful at the expense of the state authority due to the seemingly support they receive from their people. However, appropriate engagement between government and traditional rulers outlaying responsibilities among the two based on an understanding that synergy is indispensable for both to govern effectively could allay the fear of traditional rulers being too powerful to the detriment of state governments.

PIND now seeks to engage 3 respective consultants for consideration to map and identify reputable traditional rulers, get their buy-in as Prevent Council members, inaugurate a Prevent Council in Akwa Ibom, Cross River, and Delta States, and build their capacities on conflict prevention, mitigation and resolution separately. The consultants will also be expected to provide training and support to the identified traditional rulers and other stakeholders to spot early warning signs of conflicts as well as early response mechanisms to engender peaceful coexistence among residents of the target communities.

PURPOSE OF THE ASSIGNMENT

The consultants are expected to map and identify reputable traditional rulers, get their buy-in as Prevent Council members, and inaugurate a Prevent Council in each of the 3 States (Akwa Ibom, Cross Rivers and Delta States). The traditional rulers will serve as positive influencers and conflict mediators in their respective state and communities, and respond to identified potential precursors of violence and instability in collaboration with other stakeholders at the state, local and community levels.

RECOMMENDED APPROACH

PIND strongly recommends that proposals prioritize the three approaches outlined below:

Identification and engagement with Traditional Rulers: This entails mapping, identifying and engaging potential traditional rulers and other relevant stakeholders in each of the states that will be part of the Prevent Council at the state level.

Introduction to the PIND's Peacebuilding Framework: This involves the introduction of the identified traditional rulers and stakeholders to the PIND Peacebuilding framework which comprises the Peace Map, Early Warning and Early Response (EWER) system, the Partner for Peace (P4P) Prevent Committee, and the Peacebuilding research and data analysis products - Weekly Conflict

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Update, Quarterly Tracker and Thematic briefs. The linkage between the Prevent Council and the entire PIND’s Peacebuilding architecture will be expounded.

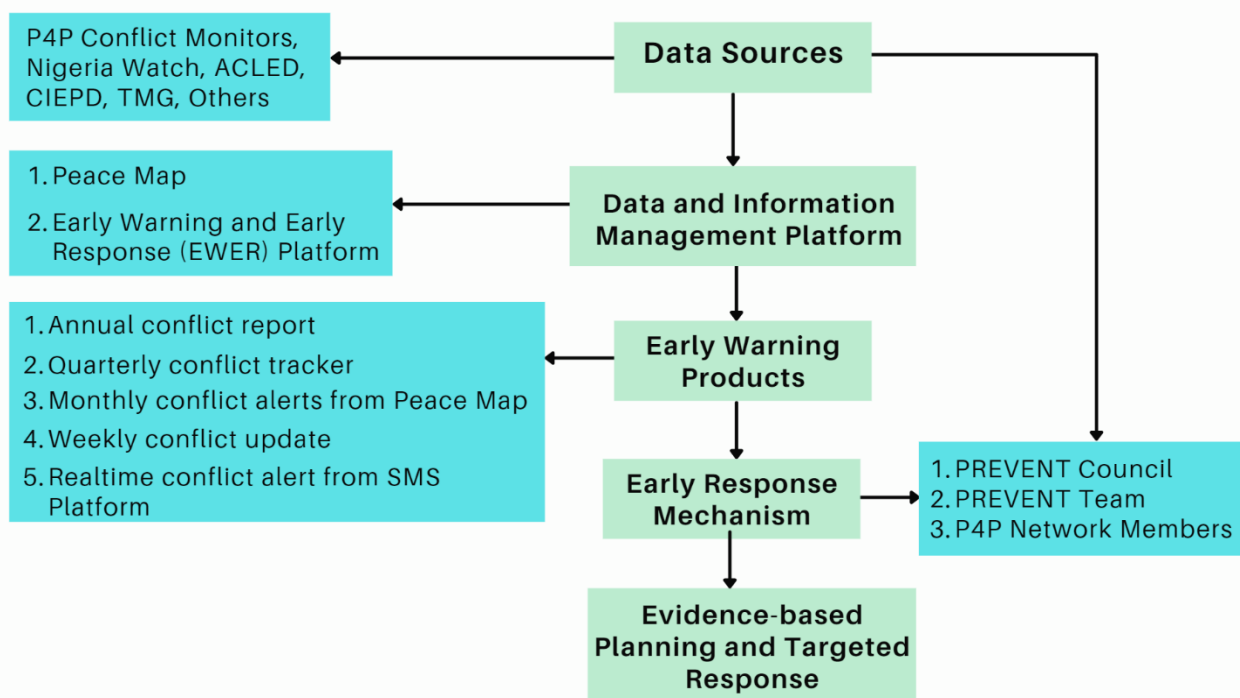


Figure 1: Schematic outline of PIND’s Integrated Early Warning and Early Response System

Capacity strengthening of traditional institutions: To aid their effective performance, Prevent Council member’s capacity will be strengthened through various capacity building enhancement activities. It will comprise of both traditional and modern conflict prevention, mitigation and resolution capacity building programs with experts based on context and culture for maximum impacts. Modules will consist of Conflict Analysis, Stakeholders Mapping, Conflict Handling Styles, Effective Communication, Dialogue, Negotiation and Mediation, Alternative Dispute Resolution (ADR) mechanisms, and Conflict Sensitivity. Others include: Government and Traditional Institutions Relations, Traditional Institutions Relations with Security Agencies, Traditional Institutions Relations with Private Sectors - national and multinational, Traditional Institutions Relations with Faith-based organizations, and Traditional Institutions Relations with Vigilante Groups.

For systematic operations and effective performance, they will be introduced to the P4P Prevent Committee processes and the early warning and early response (EWER) platform. Also, they will be trained in contemporary conflict issues which some traditional rulers probably are not familiar with such as conflicts and insecurity links to cybercrimes. In other words, they will be expose to a combination of traditional and modern conflict and security issues, and sought their support for joint-problem solving approaches.

The target states and Local Government Areas (LGA) for the assignment are as follows;

- Akwa Ibom: Itu and Mbo
- Cross River : Yakurr, Obubra, Biase, Ikom, Odukpani
- Delta: Ughelli North and Udu.

Special consideration will be given to proposals that prioritize traditional rulers and stakeholders with influence and goodwill in the target LGAs and states.

ACTIVITIES AND TIMELINES

The following tables present the summary of key tasks (T) and deliverables (D) as well as the timelines for the establishment of Prevent Councils:

Table 2: Tasks and number of days attached per task

S/N	Description of Tasks	No of days	Deliverables (Codes)
T1.	Inception Meeting/Stakeholders Mapping. (identify potential members of Prevent Councils in each of the three (3) target states in the Niger Delta)	3	D1
T2.	Preliminary engagement with stakeholders. (Contact and get buy-in of identified Prevent Council members)	9	D2
T3.	State level Prevent Council constitution and inauguration (Constitute and inaugurate Prevent Council in each state)	6	D3
T4.	Training Needs Assessment (Training needs assessment and production of report)	2	D4
T5.	Training modules (Develop training modules and training assessment questionnaire (Pre and Post)	2	D5
T6	Train Prevent Councils (Conduct peacebuilding, mediation and conflict mitigation training for all Prevent Council members, produce and submit training modules and report).	6	D6
T7	Produce Comprehensive Report of the Prevent Council project by consultant in respective state of interest applied.	4	D7
	Total Number of days	32	

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DELIVERABLES

Deliverables stated in the table below are directly linked to specific tasks in previous section. Due dates are tentative and dependent upon contract signing date.

Item		Indicative Due Dates
D1.	List of identified members of Prevent Councils in each of the three (3) target states and inception report submitted by consultant in respective state of interest applied.	September 22 nd -24 th 2022
D2.	Report of the engagements with identified traditional rulers with their contacts submitted by consultant in respective state of interest applied	September 29 th - October 8 th , 2022
D3.	Constitution and inauguration of Prevent Council in each state with pictures and report submitted by consultant in respective state of interest applied	Oct., 12 th -19 th , 2022
D4.	Report of Training needs assessment produced and submitted by consultant in respective state of interest applied.	Oct., 21 st -22 nd 2022
D5.	Developed training modules and training assessment tools (Pre and Post) submitted by consultant in respective state of interest applied.	Oct., 26 th – 27 th , 2022
D6.	Delivery of 3 days training for Prevent Council members on Conflict Analysis; Stakeholders Mapping; Conflict Handling Styles; Effective Communication; Dialogue; Negotiation and Mediation; Alternative Dispute Resolution (ADR) mechanisms; Conflict Sensitivity; Government and Traditional Institutions Relations; Traditional Institutions Relations with Security Agencies; Traditional Institutions Relations with Private Sectors - national and multinational; Traditional Institutions Relations with Faith-based organizations; and Traditional Institutions Relations with Vigilante Groups. Also, training reports with pictures submitted by consultant in respective state of interest applied.	Oct. 31 st – 4 th November, 2022.
D7.	Comprehensive report of the Prevent Council project submitted by consultant in respective state of interest applied.	Nov. 7 th -10 th , 2022

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DURATION

Each of the 3 consultant will be engaged for a total of 32 days from September to November 2022. This is laid out in Table 1, however, the number of days per activity is not cast in stone, and can be utilized across the key activities in as much as the total number of days for the entire assignment does not exceed 32 days.

COST

The estimated number of days for the assignment is capped at 32 days spread over three months for each consultant. The consultants will be hired based on previous relevant experience and capacity. The consultant should quote a lump sum for the professional fees which will be approved in accordance with the PIND's procurement policy.

Travels and associated costs (accommodation, per-diem, and phone calls) will be covered or reimbursed by PIND on the presentation of receipts and related payment instruments. PIND's approval will be required before these expenses can be incurred.

WHO CAN APPLY?

Consultants operating in any of the Niger Delta States are encouraged to apply, especially those with experience in implementing Peacebuilding projects. The consultant should have a minimum of six (6) years of national/international professional experience in providing similar peacebuilding services to either public or private institutions. Familiar with standards and guidelines for engaging with traditional institutions, security agencies, government parastatal and youths. Ability to manage teams – especially remote management and field teams in a challenging environment. Ability to exercise sound judgment, remain flexible to a changing environment, and make decisions independently with respect to organizational and client interest. However, there will be additional consideration for consultants that are based in the target States (Akwa Ibom, Cross River and Delta). Special attention will be given to any consultant that demonstrates an understanding of the recommended approach (see pages 3-5) in the expression of ideas in his/her proposal. All P4P organizational members are encouraged to apply.

Furthermore, the consultants must be ready and available to work alongside a technical team from PIND that comprises of experts in peacebuilding and Planning, Monitoring and Evaluation.

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CRITERIA FOR ASSESSMENT AND SELECTION OF APPLICANTS

S/N	Scoring criteria	Scores allowed	Scored earned	Remark
1	Overall response: Demonstrates good understanding of scope of work/ToR, and specific in its response Shows an understanding of the Partner for Peace (P4P) network model CVs and other documents to provide further evidence of consultants' competence and readiness	25		
2	Experience and qualification: Requisite experience in conflict analysis and peacebuilding. Quality skill of proposed methodology for engaging varied stakeholders such as traditional institutions and security agencies. Familiarity with conflict issues in any of the three states especially on boundary disputes.	25		
3	Capability and Approach: Expertise in developing customised modules based on training needs assessment. Demonstrated experience with skills in facilitation of stakeholder engagements/workshops, in multi-cultural settings. Evidence of any past land or communal conflict resolved in any multi-ethnic society. Excellent interpersonal and professional skills in interacting with government, communities, and development partners. High level of written and oral communications skills in English.	35		
4	Cost proposed – important but quality trumps especially when margin is not considerably wide.	10		
5	Gender mainstreaming with reference to gender equality in the composition of all participants in all phases of the project as well as applicant.	5		
	Total Score	100		

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HOW TO APPLY

Qualified and experienced consultants that meet the specifications above should forward their profile and technical proposal describing how their qualifications and experiences match PIND's expectation. The technical proposals should include a detailed work plan, monitoring and evaluation plan and budget by email to procurement@pindfoundation.org with the subject heading **'Peacebuilding Proposal _ State of Interest'** along with the following mandatory item/supporting documents not later than September 6, 2022.

Proposals will also be evaluated based on the qualifications and selection criteria as mentioned above. Applicants should clearly indicate particular State of interest amongst the 3 states (Akwa Ibom, Cross River, and Delta) for the execution of the project.

Mandatory Required items from vendors/consultants who intends to bid any work or service in PIND

1. Certificate of Business Registration/Mean of Personal Identification
2. Profile of organization or Resume in case of a consultant
3. Most Recent Tax Clearance Certificate
4. Tax Identification Number
5. Full physical contact address
6. Bank Reference Letter
7. Bank details as follows:
 - I. Name of Account
 - II. Account Number
 - III. Name of Bank
 - IV. Address of Bank

Non-Discriminatory Clause:

PIND Foundation provides equal opportunity in employment and engagement for all persons, vendors, and contractors, and prohibits unlawful discrimination and harassment in all aspects of a contractual engagement or employment because of age, sex, gender, marital status, disability, nationality, race, religion or any fact.

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