



FOUNDATION FOR PARTNERSHIP INITIATIVES IN THE NIGER DELTA

TERMS OF REFERENCE FOR CONSULTANTS TO CONDUCT AN ASSESSMENT OF PEACE, ECONOMIC AND LIVELIHOOD OPPORTUNITIES IN COASTAL COMMUNITIES

1. PROJECT BACKGROUND

The Foundation for Partnership Initiatives in the Niger Delta (PIND) is a Nigerian non-profit corporate social enterprise established in 2010 by Chevron Corporation as a regional strategy for addressing the multi-faceted and deep-rooted social and economic problems in the Niger Delta rather than the symptoms.

PIND's goal is to act as a catalyst for the establishment of an enabling environment for socio-economic growth in the Niger Delta region, through sustainable multi-stakeholder partnerships. The goal of these partnerships is to reduce poverty and increase welfare benefits as well as reduce conflict by implementing interventions that result in stability and equitable increase in employment and incomes of beneficiaries in nine (9) target States: Abia, Akwa Ibom, Bayelsa, Cross River, Delta, Edo, Imo, Ondo, and Rivers. To deliver on this goal, PIND uses regional knowledge to understand the root causes of economic instability, conflict and fragility concerns, and forge community-owned, market-driven, sustainable results.

PIND activities fall under two distinct but interrelated program areas:

1. An **economic development program** focused on generating opportunities for pro-poor market development and employment generation.
2. A **peacebuilding program** that strengthens conflict resolution mechanisms for enabling integrated peace and economic growth.

An additional set of initiatives has also been designed to support, enable, measure, and communicate the results and achievements of the two core pillars of Economic Development and Peace Building. These include:

- **Capacity Building**, that builds the service delivery and engagement capacity of business membership organizations, civil society organizations, and communities.

- **Advocacy** that improves influencing policies, practices, and programs that premise on in-depth analysis and understanding of systemic constraints to growth in the Niger Delta region.
- A **communications** effort that enhances PIND's reputation via multiple and consistent messaging of its transformative approaches, impacts, and learning

PIND has been successful at implementing economic development and peacebuilding programs in the nine Niger Delta States since 2010. In the current strategic cycle, PIND plans to reach 10,000 people in the coastal communities with economic opportunities for increased income, jobs and business development, and access to clean energy. Also, it plans to strengthen peacebuilding and conflict management interventions in these communities while mainstreaming conflict sensitivity across PIND's projects. This would enable the active engagement of peace actors in conflict mitigation and reduction in the region.

2. PURPOSE/ OBJECTIVES OF THIS ACTIVITY

The broad objective of the study is to identify and understand the dynamics of conflicts and economic growth in the coastal communities to enable the design and implementation of peaceable livelihood interventions that would stimulate the creation of sustainable economic opportunities for individuals in the coastal communities in the Niger Delta.

Specifically, the analysis, with the quantitative and qualitative field surveys that will be deployed, should provide adequate evidence-based information and data to enable PIND to achieve the following objectives:

- Identify opportunities to expand its current peacebuilding and economic development interventions in the communities. This will include an evaluation of the contribution of PIND's current peacebuilding and economic development projects to the socio-economic empowerment of the individuals in the coastal communities, including women, children, youths, and people living with a disability.
- Identify new viable opportunities to improve further the livelihood and economic well-being of a large population of the individuals in the coastal communities.
- Identify and enable a better understanding of the interplay between conflict and livelihood by exploring the relationship between economic activities and conflict in the communities, particularly as it relates to PIND's existing livelihood interventions and the new ones that will be identified.
- Identify the constraints, from both an economic and conflict standpoint, preventing residents of the coastal communities from addressing the existing and new livelihood opportunities that will be determined.
- Enable a better understanding of the systems, structures, and leverage institutions in the coastal communities to engender sustainable peacebuilding and economic development interventions. This will also include the bottlenecks and challenges for unlocking and utilizing

private sector development approaches and engagements for improving the systems and structures.

- Utilize the evidence-based information generated through the study to design and implement collaborative peacebuilding and economic development interventions that would unlock the private sector potential for improving the enabling environment and economic well-being of the poor members of the coastal communities.

3. SCOPE OF WORK

Two consultants will be engaged to work together in carrying out the assessment. The preferred consultants will, amongst other things, carry out the following activities:

3.1. Research Planning

The Consultants are expected to develop a research proposal that outlines their understanding of the study objectives, the methodology to deploy, and how the key items in the scope of work will be accomplished.

This entails the following:

- Interpretation of the assessment objectives
- Methodology: Strategy, Implementation schedule, Analysis, Sampling plan (with proposed date and locations)
- Final Report Outline
- Annexes: Evaluation Matrix, Stakeholders, Sources, and tools

3.2. Desk / Literature Review

Review existing conflict and livelihood literature and studies conducted in the target and/or related communities in the Niger Delta and draw learnings to improve the quality of the outcomes of the research. Studies such as the Creative Associates' livelihood study on similar communities would be a good reference material.

3.3. Field/ data collections.

Field and data collections are to be carried out within and adjoining coastal communities as listed:

1. Delta State –
 - a. Egbema-Gbaramatu (EGCDF) Benikrukru, Makaraba, Gbaramatu bloc, Kokodiagbene, Kenyagbene, Okoyitoru, Opuama main communities, Tsekelewu, Dumok bloc, Opia/Ikenyan bloc, Ogbudugbudu/Adagbarasa, Polobubor bloc A, Opuama bloc A, Dinkoru Impact Communities of Dibi Field) and
 - b. Itsekiri (Ode-Ugborodo, Madangho, Ajudaibo, Ogidigben, Ijaghala, Ugboegungun, Jakpa, Ugboegin Aja-Amita, Tebu, Udo, Ebrohimi, Gbokoda, Obaghoru, Kolokolo, Tisun, Usor, Ureju, Sagharatie, Eghoro, Deghele, Bateren, Omadino, All Satellite

- Settlements/Communities/blocs of Ugborodo, Abiteye, Utonana/Makaraba, Olero and Dibi fields.); and
2. Ondo State - Ilaje (Awoye, Molutehin, Jirinwo, Odofado, Gbagira, Akinsolu, Messe, and Opoakaba and their satellite settlements/communities).

The consultants are expected to research within three strands (Economic Development, Peacebuilding, and Socio-economic and political dynamics as highlighted thus:

Economic Development Strand: Livelihood Opportunities

- Identify opportunities to deepen, expand, and enhance the impact of PIND's existing interventions on access to clean energy and fish smoking technologies in the coastal communities. This will include an evaluation of the contribution of these intervention activities to the socio-economic empowerment of the individuals in the coastal communities, including women, children, youths, and people living with a disability.
- Identify new viable opportunities for improving the livelihood of individuals living in the coastal communities by assessing other key agricultural and non-agricultural activities including micro retailing and other MSMEs (Micro, Small and Medium Enterprises) ventures prevalent in the coastal communities. Using pre-determined criteria, rank and select the most viable livelihood activities that present the most significant opportunity to raise the income of a large number of people in the communities.
- Research other platforms for expanding economic activities in the communities such as trade association strengthening and micro-credit schemes.

Peacebuilding Strand: Conflict Dynamics

- Profile the coastal communities with respect and not limited to causes and drivers of conflicts, hotspots and existing historical factors that promote conflicts;
- Identify the key stakeholder groups within the communities, including local capacities for peace, key interests, and needs as well as critical relationships, including both intra-communal and inter-communal.
- Analyze the various socio-political and economic groups in the communities such as trade associations, women groups, youth groups, etc. and explore their influence in peace and conflict in the communities.
- Analyze threats, risks, and opportunities to peace and stability including identifying recommendations for promoting peace and stability.
- Identify the vulnerabilities and resilience factors in the communities. This will include key socio-political factors that pressure peace and livelihoods, proximate factors, the existence of criminal activities such as organized crime, piracy, cults, etc.
- Identify significant opportunities for conflict reduction, promoting peacebuilding and conflict management, including existing structures, capacities systems, values, and institutions that promote peace and stability.

- Provide recommendations at the end of this assessment, regarding interventions to address key and emerging conflicts prevalent in the communities.

Socio-economic and political dynamics Strand: Governance

- Identify the interplay between conflict and livelihood by exploring the relationship (if any) between economic activities and conflict in the communities and whether there are existing interdependencies between both.
- Identify how issues like poverty and unemployment affect conflict and violence.
- Analyze the relationship between politics, governance and their impact on conflict and livelihoods. It will identify the structures of governance present in those communities and explore how those structures influence livelihood opportunities and conflict.
- Identify the relationships between gender equality social inclusion (GESI) and conflict, the existence of key economic and social pressures and how they interact with conflict
- The interaction between politics, the equitable distribution, and allocation of resources and how they influence politics.

3.4. Presentation of Preliminary Findings to PIND

Present initial findings to PIND at the end of the first level of assessment, covering all the items listed in task three above. This will identify gaps and information that would still need to be collected to achieve the research objectives

The input and feedback from PIND will then shape the activities for the remainder of the data collection period.

3.5. Finalize Data Collection and Analysis

- Following feedback from PIND, carry out further data collection to close all gaps in information needed to uncover the major conflict drivers in the coastal communities, the constraints to peace, resilience factors and vulnerabilities, and the existing opportunities for the advancement of peace and stability in communities.
- For the economic development component, carry out a more in-depth analysis on the selected economic ventures, taking it from an understanding of the markets (location, size, segments, requirements, demand-supply gap, key actors, etc.), to the understanding of the structures and institutions that support the livelihood activities, clearly identifying the opportunities for growth, related constraints and conflict dynamics in the process. These elements would then be combined into developing a strategy (with clear business case) for enhancing the economic well-being of the individuals in the sectors and/ or attracting new community members into such viable ventures.

3.6. Present Findings and Recommendations to PIND

Following the final data collection and analysis, the consultants are expected to develop and present a draft report to PIND, incorporate feedback from the PIND team and prepare a final report using but not limited to the agreed reporting template pre-determined in the inception report.

Activities and Timelines

The Consultants shall review the terms of reference (ToR) contained in the work order and provide an inception report describing the level of their understanding of the ToR. The inception report shall specify explicitly how they would deliver on the assignment as contained in the work order. Upon approval, the consultant will be expected to meet with PIND's technical team for inception meeting and planning.

The following tables present summary key tasks (T) and deliverables (D) as well as the timelines for the study:

Table 1: Tasks and Number of days attached per task

S/N	Description of Tasks	No of days	Associated Deliverables (Codes)
T1.	Research Planning	0.5	Inception Report including: Interpretation of the Objectives
T2.	Review of Literature – Peace Building and Economic Development programs	4	Methodology: Strategy, Implementation schedule, Analysis, Sampling plan Report Outline Annexes: Evaluation Matrix, Stakeholders, Sources, and tools
T3.	Field data collection (first level and second level)	19	1. Mid-term data collection Presentation after first level of assessment 2. Presentation of Complete Findings after the second level of assessment
T4.	Data Analysis/ Report Writing	7	Draft Report
T5.	Presentation of Report	0.5	
T6	Incorporation of feedback and final report	2	Final Report
	Total Number of days	33	

4. DELIVERABLES

Deliverables stated in the table below are directly linked to specific tasks in 'Activity Timeline' section.

Item		Indicative Due dates
D1	Inception Report including Interpretation of the Objectives Methodology: Strategy, Implementation schedule, Analysis, Sampling plan Report Outline Annexes: Evaluation Matrix, Stakeholders, Sources, and tools	June 15, 2020
D2	Mid Field data collection Presentation	June 15, 2020
D3	Presentation of Complete Findings	June 29, 2020
D4	Draft Report on the Assessment	July 05, 2020
D5/ D6	Final Report	July 12, 2020

5. DURATION

The consultants will be engaged for a total of 33days each from June to August 2020 (This is subject to resumption of field activities after Covid-19). This is laid out in table 1, however, the number of days per activity is not cast in stone, and can be utilized across the key activities in as much as the total number of days for the entire assignment does not exceed 33 days per consultant.

6. COST

The estimated number of days for the assignment is capped at 33 days for each consultant spread over three months. The consultant will be hired based on previous relevant experience and will be remunerated on a daily rate as approved in the PIND procurement policy.

Travels and associated costs (accommodation, per-diem, and phone calls) will be covered or reimbursed by PIND on the presentation of receipts and related payment instruments. PIND's approval will be required before these expenses can be incurred.

7. QUALIFICATIONS

Interested candidates are expected to meet the following criteria:

Head Office- Abuja
25 Jimmy Carter Street, Off Mahmud Ribadu,
Off Shehu Shagari Way, Asokoro, Abuja, Nigeria
Phone: +234 (09)2910454

Economic Development Center- Port Harcourt
50 B/C Omerelu Street, GRA Phase 1
Port Harcourt, Rivers State, Nigeria
Phone: +234 (0) 817 2401 581

Economic Development Center- Warri
No. 1 PIND-EDC Drive, Egbokodo-Itsekiri,
Warri, Delta State, Nigeria
Phone: +234 (0) 810 8093 192

An advanced degree in Sociology, Political Science, Economics, Business and Public Administration, Project Management, Monitoring and Evaluation, Development Studies, or any other related discipline. Minimum of seven (7) years of national/international professional experience in providing similar economic livelihood and or peacebuilding assessment services to either public or private institutions. Familiar with standards and guidelines for community assessment projects in rural communities. Ability to manage teams – especially remote management and field teams in a challenging environment. Ability to exercise sound judgment, remain flexible to a changing environment, and make decisions independently with respect to organizational and client interest.

Be ready and available to work alongside a technical team from PIND that comprises of experts in conflict and livelihood, peacebuilding, market systems, and investment analysis.

Applications that demonstrate a strong competence, track record, and experience in the above-mentioned fields will be considered.

8. CRITERIA FOR ASSESSMENT AND SELECTION OF APPLICANTS

S/N	Scoring criteria	Scores allowed	Scored earned	Remark
1	Understanding of and previous experience working in the study location	25		
2	Considerable experience and expertise in livelihood analysis	25		
3	Considerable experience and expertise in conflict analysis/assessment	20		
4	Writing skills	15		
5	Previous experience conducting similar research	15		
	Total score	100 points		

9. HOW TO APPLY

Qualified and experienced consultants that meet the specifications above should forward their CV and expression of interests, describing how their qualifications and experiences match PIND's expectation. Interested consultant(s) should submit a proposal to procurement@pindfoundation.org latest close of business on June 10, 2020. The proposal should lay out the consultant's understanding of the scope of work and methodology to deploy for the analysis. This would also include a CV and a brief description of previous work done and copies of the report of such studies. A cost proposal should also be included

Mandatory Required items from vendors/consultants who intends to bid any work or service in PIND

1. Certificate of Business Registration/Mean of Personal Identification
2. Profile of organization or Resume in case of a consultant
3. Completed PIND bio data form in case of consultants
4. Most Recent Tax Clearance Certificate
5. Tax Identification Number
6. Full physical contact address
7. Bank Reference Letter

8. Bank details as follows:
 - I. Name of Account
 - II. Account Number
 - III. Name of Bank
 - IV. Address of Bank

Non-Discriminatory Clause:

PIND Foundation provides equal opportunity in employment and engagement for all persons, vendors, and contractors, and prohibits unlawful discrimination and harassment in all aspects of a contractual engagement or employment because of age, sex, gender, marital status, disability, nationality, race, religion or any fact