
TERMS OF REFERENCE FOR MARKET SYSTEMS DEVELOPMENT A CONSULTANT AS M4P WORKSHOP FACILITATOR

BACKGROUND

The Foundation for Partnership Initiatives in the Niger Delta (PIND) is a Nigerian non-profit corporate social enterprise established in 2010 by Chevron Corporation as a regional strategy for addressing the multi-faceted and deep-rooted social and economic problems in the Niger Delta rather than the symptoms.

PIND's mission is to build partnerships for peace and equitable economic development in the Niger Delta, with a vision to achieve a legacy of sustainable peace and development among communities in the region. The Foundation's strategic program priorities focus on economic development and peace building because you cannot have one without the other

- **Economic Development** focused on facilitating inclusive, sustainable and diversified economic growth enabled by improved analysis, advocacy and capacity building of market actors.
- **Peace Building** that strengthens conflict management systems and capacities for enabling peace & economic growth, utilizing analysis & advocacy to address constraints to peace

PIND works to achieve its mission by growing networks of international and local partners to collaborate in developing and implementing innovative program solutions that will result in stability and increase in income and employment in the region. This would, in turn contribute to its end goal of reducing poverty and conflict in the Niger Delta.

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PROJECT BACKGROUND

NIGER DELTA YOUTH EMPLOYMENT PATHWAYS PROJECT (NDYEP)

In September 2017, PIND with support from the Ford Foundation, started implementation of a Niger Delta Youth Employment Pathways (NDYEP) project in Rivers, Abia and Akwa Ibom States. The Niger Delta Youth Employment Pathways Project is designed to address youth job readiness, workforce development, and job creation in three priority states of Abia, Akwa Ibom, and Rivers. The key components of NDYEP include Research, Review, Design and Dissemination of findings, Implementation, monitoring and evaluation. To initiate the program, PIND conducted a youth labor assessment covering the three pilot states and designed pilot interventions, in priority sectors, based on the findings from that research. In the first year of implementation, over 1468 youth received technical and soft skills training in building construction, aquaculture and ICT. The project plans to equip additional 3000 youths with market relevant technical and soft skills in its second year of implementation.

Project Goal:

The goal of NDYEP Project is to map the ecosystem of skills development, analyze opportunities for employment creation to develop models of youth job-readiness or workforce development that provide young men and women in the Niger Delta the opportunity to secure sustainable jobs through quality training that prepares them with market relevant skills. The NDYEP project engages youth, especially young school leavers in Abia, Akwa Ibom and Rivers States and prioritise female youth.

PURPOSE OF THE ASSIGNMENT

To enhance outcomes for NDYEP partners and strengthen the ecosystem, PIND Foundation has adopted a Capacity Building programme for NDYEP partners in Market Systems Approach and Models. This Markets Systems Development training workshop is expected to equip NDYEP partners with an understanding of the Market Systems Approach and its application to the work/business that they are currently doing (or services they provide). The training will also create a platform for our partners to adapt their existing service delivery models to more sustainable ways that are consistent with the Market Systems Approach.

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The purpose of this assignment is to engage a trainer/facilitator for the training workshop. The trainer will work with a co-trainer to deliver the training.

A training workshop for 16 organizations (16 participants) is planned for March 17 -19 in Rivers State (The majority of the partners are based in this state).

SPECIFIC OBJECTIVES

- Facilitate M4P training workshop for 16 participants drawn from 16 organizations.

SCOPE OF WORK

The consultant work with another trainer to deliver the training. Participants for the training are NDYEP Implementing Partners working across Aquaculture, ICT (Renewable energy) and Construction sectors. The trainers will review and update existing materials and develop time-table for the training. After the training, the consultant will submit a detailed report of the training to PIND. Report will include follow-on actions developed from the training and evaluation feedback and recommendations for follow-on support.

ACTIVITIES AND TIMELINES

Task will be performed from March 9th to March 31st

S/N	Description of activities	No of days	Associated Deliverables (Codes)
T1.	Planning and preparation session	1	Time Table, Workshop materials.
T2.	Facilitate M4P training interactive session/workshop.	3	Training report.
T3.	Detailed report of Training including, evaluation feedback and commitment from participants.	2	Training report

DELIVERABLES

Item		Due date
D1.	Time table & Workshop materials	March 11
D2.	Evaluation and Training Report	March 24

DURATION

Duration for this assignment will be three days from March 17 – March 19. The consultant is expected to arrive on Monday 16th to commence work on Tuesday morning (March 17th).

Costs

Consultant(s) will be engaged and paid a daily fee of N80,000. PIND will provide accommodation if Consultant is accommodated outside their location. PIND will provide N9, 000 for meals and incidentals per night. PIND will provide flights tickets for consultants where available. For road transportation, PIND will reimburse upon submission of receipt or use mileage where PIND does not provide transportation.

Note: All monies paid by PIND to Vendors/Consultants for expenses shall be retired with relevant receipts at the completion of the assignment and any balance outstanding shall be refunded to PIND.

QUALIFICATIONS

A major criterion is that consultant must have fully participated in one of the two M4P TOT trainings organized by PIND and MADE in 2015 or 2017.

University degrees with good knowledge and a minimum of five years of experience in M4P programming with a development organization. Consultant(s) must be able to communicate fluently in English and be able to relate well with youth and adult audience.

Women who graduated from the TOT are encouraged to apply.

CRITERIA FOR ASSESSMENT AND SELECTION OF CONSULTANT

S/N	Scoring criteria	Scores allowed	Scored earned	Remark
1	Participation in PIND/MADE Facilitated Training of Trainers (candidate has attended both ToTs)	70		
2	University degrees with a minimum of five years of experience in M4P programming with a development organization. (Candidate has a university degree and has implemented projects using M4P approach for at least 5 years)	30		
	Total score	100 points		

HOW TO APPLY

An application letter which describes suitability of consultant and highlights the scoring criteria above should be emailed to procurement@pindfoundation.org along with the following mandatory item/supporting document on or before Midday Friday 6th March 2020 :

Mandatory Required items from vendors/consultants who intends to bid any work or service in PIND

1. Certificate of Business Registration/Mean of Personal Identification
2. Profile of organization or Resume in case of a consultant
3. Completed PIND bio data form in case of consultants
4. Most Recent Tax Clearance Certificate
5. Tax Identification Number
6. Full physical contact address
7. Bank Reference Letter
8. Bank details as follows:
 - I. Name of Account
 - II. Account Number
 - III. Name of Bank
 - IV. Address of Bank

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